



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 3:30 p.m.
REGULAR MEETING - 7:00 p.m.**

November 22, 2011 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:10 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Special Meeting Oct. 13, 2011, Disciplinary Hearings and Regular Meeting on Oct. 18, 2011

Attachment: SpecMtgMins Oct13-2011.pdf

Attachment: StuDispHrg Oct18-2011.pdf (Confidential Item)

Attachment: MinsRegMtg-Oct18-2011.pdf

Deputy Superintendent

3. C-2 Proposed Staff Allocation Changes for 2011-2012

Attachment: Allocation Summary - Current Backup November 22, 2011.pdf

4. C-3 Proposed Calendars for 2012-2013 and 2013-2014

Attachment: Calendar - Student 2012-2013.pdf

Attachment: Calendar - Student 2013-2014.pdf

Attachment: Calendar - Employee Work 2012-2013 Final.pdf

5. C-4 Safety and Articulation Agreement 2011-2012

Attachment: Safety and Articulation Agreement 2011-2012.pdf

6. C-5 Interlocal Agreement with Clay County Sheriff's Office for Reimbursement of Expenses for Traffic Education Program

Attachment: Interlocal Agreement-Traffic Ed.pdf

7. C-6 Contract with Sabrina Gaston for Secretarial/Paralegal Assistance to School Board Attorney

Attachment: AGREEMENT FOR SECRETARIAL SERVICES-12-2011.pdf

8. C-7 Compliance Report - Bi-Annual Policy Review

Attachment: Compliance Report FS120.74.pdf
Attachment: Bi-Annual Review SBPolicies.pdf

Human Resources

9. C-8 Revised Agreement with Saint Leo University for Discount Educational Provider Program

Attachment: Saint Leo University 11-22-11.pdf

10. C-9 Professional Internship Agreement between the School District of Clay County and Ohio University for counselor trainees

Attachment: Ohio University 11-22-11.pdf

11. C-10 Student Teaching Agreement between the School District of Clay County and Liberty University

Attachment: Liberty University 11-22-11.pdf

12. C-11 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 11-22-11.pdf

Instruction

13. C-12 Out of State/Overnight Travel

14. C-13 Out of State Travel-Title I Curriculum Specialist - Math Leadership Summit, 12/5-7/11 - San Francisco, CA

Attachment: Out of State Travel for Lisa Goodwin.pdf

15. C-14 SACS Two-Year Progress Report

Attachment: SACS Two-Year Progress Report.pdf

16. C-15 Amend the Department of Children and Families (DCF) Contract - 7/1/11-6/30/12.

Attachment: DCF 2011-12 contract amendment.pdf

17. C-16 Agreement for Use of Facilities between CCSD and First Coast Technical College

Attachment: FCTCagreement.pdf

18. C-17 Grant Approval

Attachment: November 2011 Board Grant Approval.pdf

19. C-18 Co-Enrollee list for October 2011

Attachment: Co-Enrollee list for October 2011.pdf (Confidential Item)

20. C-19 CVA Graduation Options and Activities

21. C-20 Student Travel

Attachment: Student Travel-November, 2011.pdf

22. C-21 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

Business Affairs

23. C-22 Monthly Property Report - October, 2011 - Furniture/Equipment

Attachment: Furniture-Equipment Report-October, 11.pdf

24. C-23 Monthly Property Report - October, 2011 - AV Materials

Attachment: Audiovisual Report-October, 11.pdf

25. C-24 Monthly Property Report - October, 2011 - Software

Attachment: Software Report-October, 11.pdf

26. C-25 Monthly Property Report - October, 2011 -

Vehicles

Attachment: [Vehicles Report-October, 11.pdf](#)

27. C-26 Deletion of Certain Items Report - November, 2011

Attachment: [Deletion Report-November, 11.pdf](#)

Attachment: [Deletion Report-\(Attachments\), November, 11.pdf](#)

28. C-27 Bank Resolutions Due to Change of School Board Chairperson

29. C-28 Payment of Bonds for the Chairman and Vice-Chairman

30. C-29 Budget Amendments for the Month of October, 2011

Attachment: [budget cover sheet impact stmt.pdf](#)

Attachment: [budget amendments 10-2011.pdf](#)

31. C-30 Warrants and Vouchers for October, 2011

Attachment: [Warrants & Vouchers October, 2011.pdf](#)

32. C-31 Write off Non-Sufficient Funds checks at Schools

33. C-32 Bid to Be Awarded November 2011

Attachment: [11 22 11 Release Letter Rozier's Oil.pdf](#)

Attachment: [11 22 11 Release Letter Seating Constructors.pdf](#)

Attachment: [11 22 11 Revoke Letter All American Fence Company.pdf](#)

34. C-33 Bid Renewals November 2011

Support Services

35. C-34 Pre-Qualification of Contractors

Attachment: [Contractor List 11,22,11.pdf](#)

36. C-35 Final Completion of Ridgeview Elementary School Chiller Replacement and Air Handling Unit Replacement Buildings 1 & 3

Attachment: [RVE Bldgs 1 & 3 Final Completion.pdf](#)

37. C-36 Additive Change Order #4 for Ridgeview Elementary School Chiller Replacement & Air Handling

Unit Replacement Buildings 1 & 3

Attachment: RVE Bldgs 1 & 3 CO 4.pdf

38. C-37 Additive Change Order #6 for Middleburg Elementary School Building 1 Remodel

Attachment: MBE Bldg 1 Remodel CO 6.pdf

39. C-38 Ridgeview High School Cafeteria Expansion Phase I Contract Award

Attachment: RVHS Cafeteria Expansion Final Bid Tab.pdf

Adoption of Consent Agenda

40. Adoption of all remaining Consent Items

Motions:

Approve the Consent Items as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Recognitions and Awards

41. The Marilyn Grigsby Award presentation to the School Board and the ESE Department.

Minutes: Ronna Smith, Clay County Coordinator for Special Olympics, presented the Marilyn Grigsby Award to the Clay County School Board and Exceptional Student Education Department as an outstanding organization for consistent and ongoing support of the Special Olympics Program.

Scheduled Citizen Requests

42. 1. Ben Owens 2. Harry Parrott 3. Linda Schaeffer 4. Rev. Patricia Ray 5. Rev. Elizabeth Teal

Attachment: Speakers - 11-22-11.pdf

Minutes:

The following individuals spoke on prayer at the flagpole: Ben Owens, Harry Parrott, Linda Schaeffer, Rev. Patricia Ray and Rev. Elizabeth Teal.

Due to the number of speakers on this topic the Board Chairman allowed presentations from the audience to be added to this item. There were 22 additional speakers. See attached list.

Presenters (None)

Discussion Agenda

Deputy Superintendent

43. Class Size Flexibility

Minutes: Denise Adams, Deputy Superintendent, announced that we have met class size. This formalized flexibility limits the remainder of the school year.

Motions:

Approve the findings as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Human Resources

44. Ratify the 2011-2012 Amendment to the 2011-2014 Master Contract between the Clay County Education Association and the School District of Clay County

Attachment: 2011-2012 Ratification Package.pdf

Minutes: Denise Adams, Deputy Superintendent, explained that language had been refreshed and rewritten to meet Florida Statutes SB 736 in which seniority is no longer allowed to be used when reduction in force is necessary. The professional day was reduced to 7.50 hours, which brings it in compliance with the rest of the school district's work hours, as well as the majority of the teachers around the state. Also, an attendance incentive in which the substitute budget, which is normally spent during the year, will be given to teachers as incentive to remain in the classroom. This incentive will not recur next year, it is for 2011-2012 only.

Speaker: Steve Richards, President of CCEA spoke on behalf of the contract and encouraged its acceptance.

Charlie Van Zant, Jr., Board member, raised the issue of the contract being ratified by the School Board first, before ratification by the CCEA and the attendance incentive.

Motions:

Ratify the Tentative Agreement. - PASS

Vote Results

Motion: Janice Kerekes

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Nay

45. Human Resources - Special Actions

Minutes: There were none.

Instruction

46. Summer School 2012

Attachment: Summer School 2012.pdf

Attachment: Summer School 2012 costs.pdf

Minutes: Lyle Bandy, Director of Student Services, explained the history of summer school costs. Initially summer school was operated with FTE funding. When the

Legislature eliminated FTE as an option to fund summer school, Adult Education became the solution. This year the computer based Compass Program for course recovery will be used. Each student will be charged a Technology fee of \$75.00 per course. However, students on free and reduced lunch will not pay for the class. The anticipated cost to the district will be approximately \$30,000. This is the first time a fee has been charged for summer school.

Motions:

Approve Summer School 2012 - PASS
as submitted.

Vote Results

Motion: Lisa Graham

Second: Charles Van Zant, Jr.

Frank Farrell	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Carol Studdard	- Aye
Charles Van Zant, Jr.	- Aye

Business Affairs

47. Monthly Financial Report for October, 2011

Attachment: PAGE 1 MONTHLY FIN-Sum
Cash.pdf

Attachment: PAGE 2 MONTHLY FIN-GREV.pdf

Attachment: PAGE 3 MONTHLY FIN-GREXP.pdf

Attachment: PAGE 4 MONTHLY FIN-
DSREVEXP.pdf

Attachment: PAGE 5 MONTHLY FIN Capital
Projects.pdf

Attachment: PAGE 6 MONTHLY FIN Capital
Projects By Project.pdf

Attachment: PAGE 7 MONTHLY FIN-FOOD
SERVICE.pdf

Attachment: PAGE 8 MONTHLY FIN -
SPREV42X.pdf

Attachment: PAGE 10 MONTHLY FIN- ARRA-
SPREV43X.pdf

Attachment: PAGE 9 MONTHLY FIN-
INSURANCE.pdf

Minutes: Dr. George Copeland, Assistant Superintendent for Business Affairs, reported that the district is progressing for the year as comparable to what has been budgeted and what has been expended. No significant cut backs in the general fund. We are, however,

starting to see some reduction in the Federal fund allocation. Should be receiving the third calculation some time next month.

Motions:

Approve the monthly financial report for October, 2011, as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Lisa Graham

- Frank Farrell - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Carol Studdard - Aye
- Charles Van Zant, Jr. - Aye

48. Public Hearing - Amendments to CCSB Policy 6GX-10-5.02 General Policies

Attachment: [Amendment - 5.02 GeneralPolicies.pdf](#)

Minutes: Dr. Copeland explained the minor change to the policy. Public Hearing was held with no one present to speak to the item. Public Hearing was closed.

Motions:

Approve amendments to CCSB Policy 5.02 as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Charles Van Zant, Jr.

- Frank Farrell - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Carol Studdard - Aye
- Charles Van Zant, Jr. - Aye

Motion Minutes: Dr. Copeland explain the minor changes to the policy. The public hearing was held with no one present to speak

to the item. The public hearing was closed.

Presentations from the Audience

49. Speaker

Minutes: Stanley F. Pfenning spoke on government in the sunshine and public participation at workshops.

Superintendent Requests

50. Comment

Minutes: The Superintendent wished everyone a happy Thanksgiving.

School Board's Requests

51. Emergency Request

Minutes: This item took place following Item 42 - Scheduled Citizen Requests.

Motions:

Motion to declare an emergency to consider request to authorize the Board Attorney to seek an injunction against Ron Baker and others. - PASS

Vote Results

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Nay

Motion Minutes: This item was discussed at length.

52. Authorization Request

Motions:

Motion was made that School Board authorize Board Attorney to seek injunction against Ron Baker and others to prohibit their presence on elementary school grounds. - PASS

Vote Results

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Nay

53. Comments

Minutes: Board members wished everyone a very happy Thanksgiving.

Attorney's Requests

54. Emergency Request

Minutes: The emergency is requested due to the limited time for a reply to the lawsuit (21 days) and the length of time until the next regular board meeting (December 15th), therefore, it is critical that an investigation and response begin immediately.

Motions:

Motion was made to declare an emergency to consider a request to authorize Board Attorney to retain outside counsel to assist in civil rights lawsuit. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

55. Attorney Request

Minutes:

Motions:

Approve attorney request to retain the law firm of Sniffen and Spellman to assist in defense of lawsuit. - PASS

Vote Results

Motion: Frank Farrell

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Adjournment (11:30 p.m.)

Superintendent

Chairman